



Office of Sponsored Research

Principal Investigator (PI) Eligibility and Requirements at Phronetik

1. Overview

Under the authority of Phronetik, the Principal Investigator (PI) is the individual responsible for ensuring technical compliance, programmatic completion, fiscal management of sponsor funds, and adherence to all administrative requirements of the project. Phronetik requires that individuals serving as PIs possess the technical expertise and administrative capabilities necessary to fulfill project obligations effectively.

2. Purpose

This document outlines the expectations and eligibility requirements for individuals within Phronetik seeking to serve as a PI on sponsored projects.

3. Compliance Requirements

This policy applies to all Phronetik employees or affiliates intending to apply for external research funding, including research staff, project leaders, department heads, and administrative staff involved in project management.

4. Definitions

- **Project Consultants:** Part-time professionals engaged in specific, time-limited roles within Phronetik to provide specialized expertise.
- **Co-PI / Multiple PI:** Individuals sharing responsibility for the project, with each person considered a Co-Principal Investigator.
- **Emeritus Staff:** Retired individuals who have made significant contributions to Phronetik and retain an honorary status, potentially serving in consultative or advisory capacities.
- **PI / Project Director:** The individual leading the project or program as specified in the sponsored project proposal, accountable for the programmatic, financial, and administrative aspects of the award and ensuring compliance with all terms and conditions of the formal agreement (e.g., grant, contract, MOU).

5. Eligible Individuals

The following positions at Phronetik are eligible to serve as a PI or Co-PI for sponsored projects:

- **Research Staff:** Full-time or part-time individuals with the expertise necessary to lead a research project.
- **Department Heads:** Leaders of units within Phronetik with budgetary responsibilities who may serve as PIs.
- **Project Consultants:** Professionals in time-bound roles at Phronetik who may be eligible with department approval.



6. Exceptions and Special Considerations

Exceptions to PI eligibility may be considered for part-time or contract-based roles, new hires, and staff without direct budget management responsibilities. Such exceptions require formal justification and approval from relevant leadership within Phronetik.

7. Resources

For further guidance on PI eligibility and the application process, please refer to Phronetik's Office for Research webpage.